

Request for Field Trip

Teacher's Name Michelle Bruner and Amy Montgomery School OCCHS

Destination (include address) Gaylord Opryland Hotel, 2800 Opryland Dr. Nashville, TN 37214

The request is for a field trip listed in the current board-approved edition of the Obion County School District's Field Trip Manual

The request is for a field trip which is not listed in the current board-approved edition of the Obion County School District's Field Trip Manual

Grade Level (elementary) _____ Subject Area (secondary) Family Consumer Science

1. How is this trip an integral part of an approved course of study? Meeting standards of leadership goals and community involvement; Students involved in STAR Events competition FCCLA

2. Prior to this field trip the class will be involved in the following preliminary activities to prepare for this trip:

- a. Preparation for local competition at UTMartin
- b. Preparing facts, research and activities to present their subject areas
- c. Presentations of projects
- d. _____

3. Follow-up activities for this unit will include the following activities:

- a. If winners, students will advance to State and possibly National levels
- b. _____
- c. _____
- d. _____

4. Transportation Requested: 3 cars and/or vans

5. Date of Trip: April 19-21, 2011

6. Substitutes Requested (if necessary): 2 (1 for Michelle Bruner and 1 for Amy Montgomery)

7. Parental Permission Forms Received: Yes

8. Plans of Students Not Going On Trip: Classwork

9. List of Chaperones (All High School trips must have 1 chaperone per 20 students. All Elementary trips must have 1 chaperone per 10 students. Overnight field trips require board-approved chaperones):

Kim York

10. What is the total number of students going on the trip? 15

11. How much regular classroom instructional time will be missed? 3

12. What is the approximate cost of the trip per student? 0

13. How are you funding the trip? FCCLA Funds

14. Place a check by the expenses you plan to submit for reimbursement:

(1) Registration

(2) Meals

(3) Lodging (include name of hotel and cost per night)

(4) Mileage

(5) Other anticipated expenses such as parking (specify)

Signed: Michelle Bruner
Amatzmeyer

Date: 2-1-11
02-01-11

(Teacher Requesting Trip)

Approved By: J. [Signature]

Date: 2/1/11

(Signature of Principal)

Approved By: [Signature]

Date: 2/1/11

(Signature of Assistant Director of Schools)

Approved By: _____

Date: _____

(Signature of Director of Schools)

Approved by Board (if necessary): _____

Remarks or Conditions: _____